

## ARCHITECTURAL REQUEST FORM

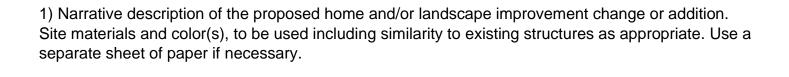
Please complete this form in its entirety and submit to:

Management

HRW

Associa

Associa HRW Management 4700 Homewood Ct., Ste. 380 Raleigh,NC-27609 Phone:919-787-9000 Email:architectureadmin@hrw.net	Town Squ	full application are Architectural irections are or	Review	
Request Date:				
Property Owner (s) Name:				
Property Lot #:				
Property Address:Street	City	 State	 Zip Code	
Contact Phone Number(s):			•	
Estimated Completion Date:				
Do you hereby agree to replace and/or repair, at personal residence area, including grass, walkin making approved modifications?	g areas, trees,	• •		
Upon transfer of ownership of subject property, of maintenance agreements that have been set up			<u>-</u>	
Property Owners Signature		Date	e	



- 2) In the case of an addition or alteration to the exterior of your property, please indicate sizes, heights, description of materials, etc. Attach a copy of your plot plan and indicate the location of the proposed exterior design change on your lot in relation to the house and other existing structures. Also attach any sketches, specifications, professionally, prepared and sealed plans, pictures, paint charts, or any other information that will assist in reviewing this application. Use separate sheet of paper.
- 3) All construction, building, improvements, and other work shall be done in a good and workmanlike manner with good quality materials and components free from faults and defects and in compliance with any and all applicable laws, regulations, and ordinances. Any deficiencies in workmanship and or materials determined by the standards of construction in Clayton, NC, shall be corrected upon request of the Association. Such corrections must be performed within thirty days of written notice from the Association or its duly appointed representative.
- 4) A permit and inspection by the Town/City may be required. Fencing and Storage Buildings **require** permitting through the Town of Clayton. For other items, please contact the town for additional information.
- 5) When the committee reviews this request, your neighbors have a right to comment and present views about your requested improvements. Please obtain signatures from all property owners having common lot lines with your property, and all property owners who would reasonably view the improvements from their property.

I acknowledge that the requesting property owner has shown (me/us) the details of the proposed improvement described on this form and that (my/our) signature represents only (my/our) awareness of the request. I understand that (I/we) may make verbal or written comments directly to the Architectural Review Committee.

NAME			SIGNAT	URE		ADDRESS					LOT#	
6) Sho	uld the Arc	chitect	ural Com	mittee	e deny yo	ur red	quest, y	ou may	y appeal to yo	ur Board	of Directors	
									architecture scheduled			
ARCHI	TECTURA	L CO	MMITTEE	<b>:</b> :								
Approv	ed:											
Condition	onal Appro	val: _										
Denied	:				-							
Comme	ents:											
Signed	for the Co	mmitte	ee							Date		