Summerlyn

Board of Directors Meeting

horizontal line

**November 20, 2019 / 6:30 PM / Clayton Community Center**

# ATTENDEES

The meeting was called to order at 6:36 pm.

* Tom
* Kathy
* Brianna
* Chris
* Jason
* Ben

## **Hearings**

All violations were waived due to lack of information provided. Parking letters need to have picture(s), license plate number and date/time of violation. Letters should only be sent to recurring offenders. 1x violation is not sufficient.

Overflow parking was instructed to be at the pool.

## **Financials**

* No update

## **Old Business**

1. Moving the money into CDs and savings
   1. Account with Live Oak Bank was opened. Need to transfer 30K still.
2. Pool repairs and glass in the pool situation
   1. Board agreed not to fix leak this year
3. Pool attendants
   1. Board agreed to maintain daily pool attendants throughout the duration of pool season. Agreed to 3-9pm week-day option to save $2000.
4. Cutting grass biweekly instead of weekly
   1. After discussing with Robbie, board agreed to cut grass weekly in Summerlyn. Pool bush pruning to be done 4x annually (once a month during pool season)
   2. Contract able to be locked in for 3 years
5. Limiting the ratio of renters to homeowners in the neighborhood
   1. Ask attorney if board can go door-to-door and ask residents to submit ballot for voting on rental cap amendment
      1. Attorney will assist with forming up language and document

## **New Business**

* Christmas Party
  + Boulevard West, 104 W Main St, Clayton
  + Chris to reach out to Jen to schedule date
  + Proposed date: Week of Dec 16 (excluding Dec 17)
* Annual HOA Meeting
  + Proposed dates: Jan 14, 15 or 16th OR Jan 28, 29 or 30th

## **Committee Reports**

Architectural Review Committee: Nothing to report

Beautification committee: Nothing to report

## **Action Items**

1. **Tom**:
   1. Make form on the website for reserving resident street parking (expected birthday parties, family staying the weekend, etc)
   2. Coordinate with Brianna to deposit 30K check to HOA checking account and then transfer to Live Oak 12-mo CD
2. **Ben:**
   1. Reach out to Shana regarding asking the attorney to assist with forming up the language and documentation for door-to-door proxy ballots. Likewise for exceptions (military) clause
3. **Jason:**
   1. Ask if we can prune trees/bushes along Glen Laurel 1x annually to reduce contract cost
4. **Chris:**
   1. Reach out to Jen to schedule holiday party
5. **Shana:**
   1. Obtain 3 bids to fix electrical issues at pool
   2. Ask attorney if we can place a lien on the common area properties still owned by the developer
   3. Confirm with Clayton Center regarding room availability for annual HOA meeting with residents. Proposed dates: Jan 14, 15 or 16th OR Jan 28, 29 or 30th

# Next Meeting:

* Dec 17th (Tuesday) at Kathy’s house: 6:30pm